

# Charles Jhon Padagas

## SEO Specialist & WordPress Development

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### Professional Summary

Local SEO Specialist with a proven track record in driving organic traffic and improving search engine rankings. Proficient in creating SEO-optimized content. Experience includes roles in copywriting, SEO management, and contributions to web development projects.

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### Skills

- ✓ GBP Optimization
- ✓ SEO-Optimized Writing
- ✓ Team Leadership
- ✓ Creating Responsive Design
- ✓ Website Security Enhancement
- ✓ SEO Technical Analysis
- ✓ Content Strategy and Planning
- ✓ Website Maintenance & Update

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### Experience

#### SEO Specialist

Freelancing  
01/20 – Present

- Executed comprehensive Local SEO strategies involving on-page/off-page optimization, technical analysis, and keyword research.
- Conducted thorough SEO research, tracked keywords, analyzed website traffic, and monitored competitors for actionable insights.
- Proficient in on-page SEO tactics, ensuring optimized website content, meta tags, and site structure to improve search engine visibility and user experience.

#### Copywriting

Freelancing  
02/2021 – 07/2022

- Created SEO-optimized content, ensuring high-quality writing, editing, and proofreading for various platforms.
- Conducted research and fact-checking to create compelling content aligned with clients' needs and objectives.
- Contributed to content strategy and planning, aligning with SEO objectives and maximizing online visibility.

#### SEO Manager

Freelancing  
01/2022 - 06/2022

- Led SEO initiatives, overseeing a team in executing strategies to elevate organic traffic & search engine rankings.
- Analyzed data, derived insights, and developed strategies to improve website performance and user experience.
- Implemented new tools and strategies, optimizing workflow efficiency and enhancing analytical capabilities.

#### WordPress Development

Freelancing  
12/2022 - Present

- Creating and designing websites, ensuring responsive and user-friendly interfaces.
- Managing regular maintenance, updates, and optimizations to ensure website functionality.
- Implementing responsive design principles for enhanced user experiences across devices.
- Conducting performance optimizations to improve website speed and overall functionality.

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### Education

#### Business Industrial Management

Technological University of the Philippines

Manila, Metro Manila